

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
November 19, 2013

The Pledge of Allegiance was recited.

The meeting was called to order by William Sullivan, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2013 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

| | | |
|----------|------------------|----------------|
| Present: | Sandra Criscenzo | Brian McCourt |
| | Robert Schiffer | Peter Triolo |
| | Maryalice Thomas | Timothy Thomas |

William Sullivan

| | |
|----------|-------------------|
| Excused: | James Canellas |
| | Richard Formicola |

OTHERS PRESENT

| | |
|--------|--|
| Staff: | Marie Cirasella, Superintendent of Schools |
| | Stacy Garvey, Business Administrator/Board Secretary |

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

1. Approve the minutes of the following regularly scheduled public meetings held on October 1, 2013 and October 15, 2013.

Roll Call: All Yes

2. **Presentation of the audit for the fiscal year 2012-2013 by Donna Jaffet, Auditor from Lerch, Vinci and Higgins.**

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

-The information session held by the PTO's and the Administration at the high school on November 13, 2013 was really an instructive evening. Mr. Sullivan thanked everyone who coordinated this evening.

-An e-mail was sent by John Keenan, Northern Highlands Superintendent to Dr. Cirasella regarding Sending/Receiving relationship. At this time, their Board of Education has decided that a send/receive relationship with Midland Park is not something they wish to pursue. Midland Park needs to move on and focus on our facilities. Also, we need to work with Waldwick on expanding course offerings. We may have to look at receive relationship with small districts. It is a very limited group but will pursue.

SUPERINTENDENT'S REPORT

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

1. Approve the submission of the Midland Park School District's New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance for the 2013-14 school year, which is attached as an appendix. SR-1

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

2. **Approve the following resolutions:**

- a. **BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 101613211 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

**Roll Call: 6 Yes (McCourt, Schiffer, Dr. Thomas, Mr. Thomas, Criscenzo, Sullivan)
1 No (Triolo)**

Motion – Mr. Mc Court, seconded – Mr. Schiffer . . .

- b. **BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 102813330 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

**Roll Call: 6 Yes(McCourt, Schiffer, Dr. Thomas, Mr. Thomas, Criscenzo, Sullivan)
1 Abstain (Triolo)**

Open to the Public:

To discuss action items on the Agenda.

No one wished to discuss any of the action items on this Agenda.

Board resolutions related to hiring for the 2013-2014 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion . . .

1. Approve the following additions to the list of advisors to activities and clubs at the high school for the 2013-2014 school year:

| | | | <u>Stipend</u> |
|------|------------------|---|----------------|
| Add: | Terry Alnor | Musical - Assistant Director - Instrumental | \$ 530 |
| | Donna Halliwell | Musical – Assistant Director - Choral | \$ 530 |
| | Hayley Devereaux | Stage Crew Director | \$1,435 |
| | Terry Alnor | Musical - Rehearsal Accompanist | \$ 788 |
| | Joanne Cannata | Musical – Assistant Director – Choreography | \$ 530 |

2. Approve the following additions to the list of advisors to activities and clubs at the elementary schools for the 2013-2014 school year:

| | | | <u>Stipend</u> |
|------|-----------------|------------------|----------------|
| Add: | Jill Klaasen | Yearbook Advisor | \$302.50 |
| | Katelyn Naranjo | Yearbook Advisor | \$302.50 |

3. Approve the following addition to the list of coaches at the high school for the 2013-2014 school year:

| | | | <u>Stipend</u> |
|------|------------------------|------------------------------------|----------------|
| Add: | Constantine Eliopoulos | Girls' Varsity Softball Head Coach | \$5,362 |

4. Approve Megan Harris, Fairleigh Dickinson University student, to observe and shadow Nancy Stewart-LoPresti, Social Studies teacher, from January 6-10, 2014.

5. Approve the following additions to the list of substitute teachers for the 2013-2014 school year:

- (s) Ryan Anderegg
* Robert Anfang
* Lori Melcer
* Michael Papapietro

* = NJ teaching certification

(s) = County Substitute Certificate

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

6. **Approve the revision to Motion A-3 of the October 15, 2013 Board Agenda, to reflect the correct stipend for Nancy DeRitter, Interact Club Advisor as \$858, for the 2013-2014 school year.**

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- S-7. Approve the following additions to the List of Winter Coaches at the high school for the 2013-2014 school year:

| | | | <u>Stipend</u> |
|------|---------------------|--|----------------|
| Add: | Michael Shaughnessy | Boys' Assistant Basketball Coach (Frosh) | \$4,489. |
| | Kristy Victory | Girls' Assistant Basketball Coach | \$4,489. |
| | Scott Grasso | 7 th /8 th Grade Boys' Wrestling Coach | \$2,470. |
| | Sarah Grimaldi | 7 th /8 th Grade Girls' Basketball Coach | \$2,470. |
| | Justin Soccol | 7 th /8 th Grade Boys' Basketball Coach | \$2,470. |

Roll Call: All Yes

- B. Finance Committee – (R. Schiffer, Chairperson)

APPENDIX

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To approve the following block motion:

1. **Accept the Audit for the fiscal year 2012-2013 and the recommendations contained therein.**
2. **Accept the Corrective Action Plan for the Auditor's recommendations, as contained in the Annual Audit for the fiscal year 2012-2013, which is attached as an appendix.**

B-2

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To approve the following block motion:

3. Approve the following resolutions as a block motion:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701, for the periods referenced below:

a. July 1 – 31, 2013

b. August 1 – 31, 2013

- c. September 1 – 30, 2013
- d. October 1 – 31, 2013
- 4. Approve the October 2013 direct pays in the amount of \$525,315.03.
- 5. Approve the following block motion:
 - a. October 2013 Midland Park Continuing Education claims in the amount of \$30,755.58.
 - b. October 2013 cafeteria claims in the amount of \$39,533.53.
 - c. November 2013 claims in the amount of \$986,263.81.
- 6. Approve the following block motion:
 - a. Second October 2013 payroll in the amount of \$526,492.26.
 - b. First November 2013 payroll in the amount of \$582,067.19.
- 7. Approve the following block motion:

Approve the transfers between accounts for the following periods, which are attached as appendices:

 - a. July 1-31, 2013 B-7a
 - b. August 1-31, 2013 B-7b
 - c. September 1-30, 2013 B-7c
- 8. Approve the following block motion:

Approve the financial reports of the Board Secretary for the following periods, which are attached as appendices:

 - a. July 1-31, 2013 B-8a
 - b. August 1-31, 2013 B-8b
 - c. September 1-30, 2013 B-8c
 - d. October 1-31, 2013 B-8d

Roll Call: All Yes

- 9. This item was removed from the Agenda.

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

10. Authorize the Business Administrator to cancel outstanding checks in the various school accounts in accordance with the Auditor's recommendation, which is attached as an appendix. B-10

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To approve the following block motion:

11. **Approve purchasing through the following New Jersey State Contract:**

Core BTS, A83083

12. **Rescind Motion B-8 of the October 15, 2013 Board Agenda, to approve the use and rental of the Midland Park High School gym to Summer Heatt, sponsored by Midland Park Continuing Education for Basketball tournaments on Sundays, effective December 1, 2013 through February 9, 2014 from 8:00 – 11:30 a.m.**
13. **Approve the use and rental of the high school gym to Summer Heatt, sponsored by Midland Park Continuing Education, for Indoor La Crosse on Sundays, effective December 8, 15, 22, 2013; January 5-16 and February 2, 9, 16, 2014 from 8:00 – 11:30 a.m.**
14. **Approve the use and rental of the high school gym to Hoop Heaven, sponsored by Midland Park Continuing Education, for Basketball tournaments on Sundays, effective December 1, 2013 – February 23, 2014 from 12:00 – 3:30 p.m.**

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To approve the following block motion:

1. Approve the following staff members requesting workshop attendance:

| Name | Workshop | Location | Cost | Date |
|--------------------------------|---|---------------------|----------|---------------|
| Danielle Bache | NDOE Presentation on STEM | Eatontown, NJ | \$188.87 | Dec. 6, 2013 |
| Allison Ruta | PARCC/CCSS Series | Monroe Township, NJ | \$185.58 | Jan. 14, 2014 |
| Nicholas Capuano Craig Rush | Understanding the Link Between School Climate and Legal Liability | Monroe Township, NJ | \$334.58 | Feb. 14, 2014 |

2. Approve the School Safety Teams for the elementary and high schools for the 2013-2014 School year, which are attached as an appendix. C-2

Roll Call: All Yes

D. Policy Committee – (T. Thomas, Chairperson)

Motion – Mr. Thomas, seconded – Mr. Schiffer . . .

1. Approve the second reading of the following new/revised Board policies:

Certification of Tenure Charges – Inefficiency (new)
Harassment, Intimidation, and Bullying (revised)

Policy Section 3144.12
Policy Section 5512

Roll Call: All Yes

- E. Legislative Committee – (J. Canellas, Chairperson)

No Report.

- F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Thomas . . .

1. **Approve Midland Park’s School Bus Emergency Evacuation Drill Reports on the following dates and locations:**

10/17/2013 at 9:00 a.m. at ECLC, Ho-Ho-Kus, NJ 07423

10/24/2013 at 8:50 a.m. at Windsor Learning Center, Pompton Lakes, NJ 07442

10/25/2013 at 8:20 a.m. at Memorial Middle School, Fair Lawn, NJ 07410

10/29/2013 at 8:45 a.m. at Children’s Therapy Center, Midland Park, NJ 07432

Roll Call: All Yes

- G. Negotiations Committee - (B. McCourt, Chairperson)

There was a meeting last week and we are making progress.
The next meeting is scheduled for 12/11/2013.

- H. Public Relations Committee – (P. Triolo, Chairperson)

There is a meeting tonight and we will be reviewing articles for Chalk Board.
We hope to have Chalk Board out before the Holidays.

- I. Liaison Committee

High School PTA - (S. Criscenzo)

Thanks for the presentation of last week.

Elementary School PTA- (P.Triolo)

No Report.

Booster Club – (T. Thomas)

The Midland Park/Waldwick Football team continued on their winning cycle by defeating Glen Rock 48-0 in the quarterfinals of the North 1 Group 2 football playoffs.

Up next in the semi-finals for Waldwick/Midland Park is North Warren Regional High School, the #2 seed in the group. They play this coming Friday 11/22 at 7 p.m. at North Warren (Blairstown, NJ). There will be a fan bus going.

We will be purchasing a tent for the Track & Field Team.

Performing Arts Parents – (J. Canellas)

Dr. Cirasella commented that the Fall Drama *Murder at the Banquet and Alice at Wonderland* was great. It was an enjoyable night.

The Midland Park High School Theater Arts Program is sponsoring a drawing to raise funds for the Musical and Drama Productions. Tickets are \$5.00 each and they are on sale until December 12th (in person) and online until December 9th, 2013.

Special Education – (W. Sullivan)

It was reported that the committee is working on hosting a guest speaker for the next meeting.

Education Foundation – (M. Thomas)

The following items were discussed:

Trivia Night was a huge success.

On Saturday morning, December 21st, at 11:00 there will be a Cookie Swap in the Highland School Cafeteria.

The Blue Jean Ball is 3/1 at 7:00 p.m.

Board of Recreation – (B. McCourt)

No Report.

Continuing Education Program – (R. Schiffer)

No Report.

Student Representative to the Board – (K. Peterson)

No Report.

Borough Town Council – (W. Sullivan & S. Criscenzo)

The next scheduled meeting will be on December 4th, 2013.

J. Old Business

None at this time.

K. New Business

Dr. Thomas commented that there will be a shredding of confidential documents in the Municipal Parking lot on Saturday.

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

To go into closed session before the meeting of December 3, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Open to the Public

Mr. Sullivan invited the public to address the Board.
No one chose to speak before the Board.

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary